



DEFENSE INFORMATION SYSTEMS AGENCY
P. O. BOX 4502
ARLINGTON, VIRGINIA 22204-4502

IN REPLY
REFER TO:

Manpower, Personnel, and Security (MPS)

21 JUN 2010

MEMORANDUM FOR DISTRIBUTION

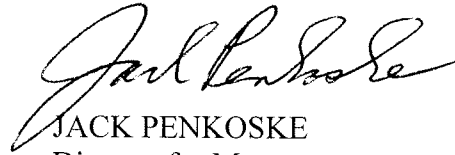
SUBJECT: FY10 PCS Orders and Funding

1. As most of you know, DISA is funding the BRAC PCS moves from our current operating funds. This means that we must be aware of and plan for our end of year accounting for these funds. The following guidance will allow DISA to ensure that we use our operating funds in the most efficient manner possible.
2. Guidance on the requests for BRAC PCS Orders is as follows:
 - a. If you plan to take advantage of the PCS option and plan to move your primary residence prior to 1 November 2010 you need to request PCS orders prior to 30 July 2010.
 - b. If you have started the process and your request for orders is working, you do not have your PCS orders, and you plan to move prior to 1 November 2010 you need to finalize the process now and get your PCS orders.
 - c. If you do not plan to move prior to 1 November 2010 you do not need to request PCS orders now and are encouraged to wait until after 1 October 2010 to request the orders.
 - d. Any requests for PCS orders that are not submitted and processed prior to 30 July 2010 will be held and processed after 1 October 2010. This will allow DISA to properly account for any funds that have been obligated and free up any remaining money to satisfy existing DISA requirements.
 - e. If you have requested PCS orders, but have changed your mind, and you do not intend to move you are encouraged to cancel those orders so that the funds can be freed up to meet other requirements.
3. There should be no confusion with this message. DISA still intends to fund PCS moves for those employees who qualify, we simply must ensure that we are using our funds in the most efficient manner possible. Establishment of a closing date for this FY will allow DISA to accurately account for all funds.
4. In the Transfer of Function (ToF) letters you were advised you must request your PCS orders prior to your official report date to Ft. Meade. This guidance still applies. Since most individuals will not move to Ft. Meade until after mid January 2011 this guidance will not impact the majority of the workforce.

DISA Memo, MPS4, FY10 PCS Orders and Funding,

21 JUN 2010

5. For additional information or clarification of this memorandum please contact Ms. Vicki Fowler at (703) 607-6560 or Mr. Bill McAlpin at (703) 607-6427.

A handwritten signature in black ink, appearing to read "Jack Penkoske", written in a cursive style.

JACK PENKOSKE
Director for Manpower,
Personnel, and Security

DISA Memo, MPS4, FY10 PCS Orders and Funding

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